

Guidelines for presentations

Oral Presentations

To streamline transitions between talks and minimize technical issues, we kindly ask all speakers to adhere to the following:

- **Preferred format:** Please upload your presentation in **PDF format** unless it contains **animations or videos** that require PowerPoint or another format.
- **Uploading your file:** In the Google drive folder speakers should upload their presentations. Please upload your talk **at least one day before your scheduled presentation**, and name the file using your last name.
- **Presenting from your own laptop:** If you must use your own laptop (e.g., for videos or non-PDF formats), we recommend connecting to the **auditorium Wi-Fi** and **sharing your screen via Zoom** to avoid issues with cables/adaptors.
 - In case of Wi-Fi problems, we will provide a cable connection.

We strongly encourage speakers to use the local setup (PDF on the conference computer) whenever possible to avoid delays.

Poster Presentations

Poster presenters will be divided into two groups. You will receive an email shortly with your group assignment. Please take note of the following:

- **Poster display times:**
 - **Group A:** Put your poster up on **Monday morning** and remove it by **Wednesday morning**.
 - **Group B:** Put your poster up on **Thursday morning** and remove it by **Friday morning**.
 - **Poster sessions** will take place during **coffee breaks**.
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